User Testimonials

"ArchAdministrator has become, in our estimation, an invaluable addition to our ability to tie our daily work activities into the firm's financial management... We have found the customer support provided by PS Software Solutions to be far superior to any software package we use, including those provided by major players."

Laurence Johnson, Principal
Johnson Jones Architects, Planners

ArchAdministrator provided us with the perfect solution in that it possesses the ability to link every aspect of our architectural practice together. From proposals to time sheets, project management, billing, accounting, employee info, clients and contact lists, you name it, it's in there. You would spend more dollars on individual software programs and wind up with far less functionality. I am thankful that someone who really understands the architectural practice took the time to write the program. The program features, on-line help, and live customer support, couldn't be better.

Thomas Potter, Principal
Potter Architects, LLC

"ArchAdministrator has felt like a member of my firm for over 13 years now. ArchAdministrator is a great project management tool. Created by an architect who has imagineered a software program which can track any size job from proposal, to project documents, to updating the portfolio with shots of the completed masterpiece. ArchAdministrator is an equally great financial management tool for the architect's office. Day to day it can coordinate time sheets, reimbursables, consultant fees, etc. into a streamlined invoicing system. Then at year's end it can generate necessary breakdown reports for accountants. I recommend ArchAdministrator as a perfect fit for any architectural office."

Cate Comerford, AIA
Cate Comerford, AIA, LLC

"Thanks for your help, its very much appreciated. Your personal and prompt attention to issues is nonexistent among your competitors in our industry!"

Greg Coles
Frank Webb Architects

"ArchAdministrator has given me the ability to be profitable... Now billing my clients takes about 15 minutes a week. I am able to bill accurately and often, and I get an up-to-date analysis of project expenses, costs and profits. Just the ability to track reimbursables alone has paid for the program. Transmittals, travel logs, time sheets and expenses are all automatically tracked and summarized for each project. When its time to bill, all I do is click! I like to think that I am a creative architect, but ArchAdministrator has really given me the ability to be the businessman I need to be in order to stay in business."

Rudy Fabiano, RA, AIA
Fabiano Designs International, Inc.

"Back in January 1998, we began utilizing ArchAdministrator. We were looking for a better way to organize our billing, time and accounting, so we could better serve our clients. Not only did this program have all that and more, but the Technical Support was extremely helpful. This program is the definition of user friendly."

Josette Beady
Lauro Associates Architects, P.C.

New Features In Version 5.0

Sophisticated project expense allocation capabilities. The user now has the ability to specifically allocate any line item expense appearing on vendor/consultant bills/checks onto any client invoice. Expense allocations can be partially applied across multiple client invoices or fully applied to one client invoice · "Pay When Paid" consultant and vendor tracking allows the user to allocate specific consultant and vendor bills/checks to specific client invoices so that when the client pays their invoice, ArchAdministrator will display an "Ok to Pay" amount on the AP report and prorate the "Ok to Pay" amount based on amount received · Powerful detailed and condensed versions of a new "Billing Report" that summarizes employee time and expenses, consultant and vendor expenses and tracked in-house reimbursable expenses for any/all projects based on any user-defined reporting period and all in one multipage report · Ability to independently set reimbursable and consultant multipliers (down to the line item level) when allocating vendor and consultant expenses to client invoices · New sophisticated, yet easy to use, "Effective Date" accounting transaction "Void" and "Write-Off" capabilities and tracking · New additional detailed and condensed 30/60/90 AP and AR aging schedules that can be summarized by project, client and more · New "ArchAdminPDF" PDF file creator, now bundled with ArchAdministrator Version 5.0, allows for pre and post processing of PDF files. This gives users the ability to auto-create and auto-email contacts and clients PDF files of Transmittals, Invoices and more · Additional "User Definable" data fields have been added to the Proposal/Contract and Project Management modules that can be used in database searches and sorts adding a new level of flexibility and customization · And much more.

Five Star Support Services

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Onsite and/or customer rated "Five Star" ArchLink™ remote online training and tech support services are available. Data transfer and custom development services are also available.
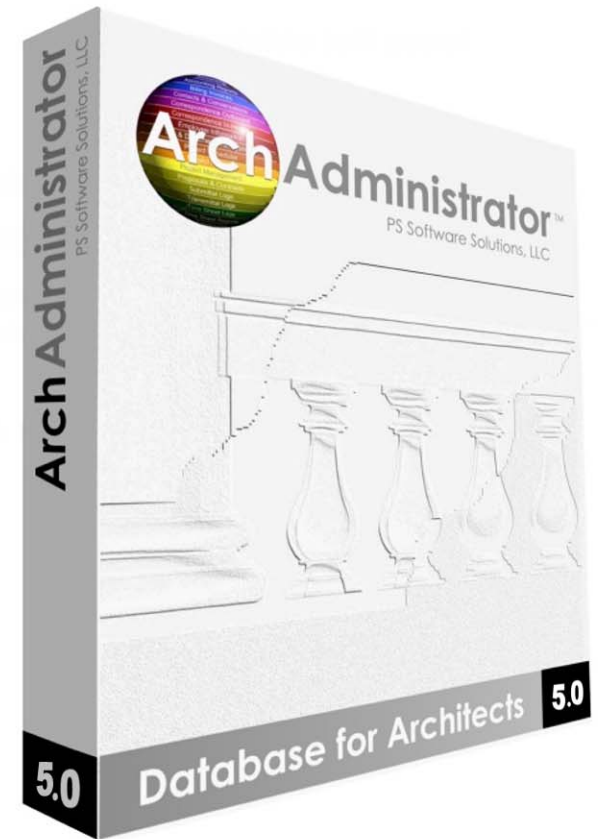
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ArchAdministrator is powerful and intuitive software that is designed specifically for Architects and Engineers. For over a decade, ArchAdministrator has maintained a competitive lead with its technical innovation, seamless integration and user-friendly interface. ArchAdministrator is the less expensive (yet more comprehensive) financial, document and project management "all-in-one" solution.

User-Friendly Interface (Quick Links to Common Tasks)
Easily navigate the clearly designed color-coded interface. Grant or restrict employee access to specific modules using ArchAdministrator's multi-level password protection scheme.

Powerful Project Management and Expense Tracking
Generate on-the-fly project & firm-wide summary reports that delineate actual or projected project expenditures, profit/loss & expense reports summarized by project use, size, type, location, status, project manager and more.

Full Featured Accounting and Financial Management
Enter cash/accrual based AP/AR/GL/etc. transactions using the software's full featured financial management modules. Create tables, charts, reports, budgets, cash flow projections. Employ integration with QuickBooks at the transaction level.

Proposals, Contracts, Estimates, Resource Allocations
Utilize user-defined default phases & tasks schedules when creating proposals/contracts. Instantly obtain estimated fees based on hours budgeted and assigned employees' wages.

Powerful File & Document Management Capabilities
Create, track, and print transmittals, submittals, travel logs, RFIs, field reports, letters, emails, fax cover pages, memos, contacts, conversations, envelopes, mailing labels & more. Attach or link any type of file to any project, document, etc.

Project Scheduling and Firm Workflow Management
Schedule phase & task start/end dates, link dependencies, set milestones, holidays, vacations, project team members. View on-the-fly calendars & employee/firm workload charts. Compare actual vs. budgeted hours vs. percent complete.

Employee Time Sheet Logs and Expense Tracking
Personnel can quickly, accurately, and consistently log their own time sheets, travel logs, expense reports and more. Supervisors can review, approve, and lock submissions.

Sophisticated Pre-Designed & Customizable Reports
Calculate personnel costs based on user defined methods of analysis including: actual wage, hourly cost, billing rates, prevailing wages and more. Summarize time sheet data by project, phase, task, employee, reporting period and more.

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